

Council

You are hereby summoned to attend the Annual Meeting of the **Council of the City and County of Swansea** to be held in the Council Chamber, Guildhall, Swansea on Thursday, 9 May 2019 at 4.00 pm.

The following business is proposed to be transacted:

1. **Election of Presiding Member for 2019-2020 Municipal Year.**
2. **Election of Deputy Presiding Member for 2019-2020 Municipal Year.**
3. **Apologies for Absence.**
4. **Disclosures of Personal and Prejudicial Interests.**
www.swansea.gov.uk/disclosuresofinterests
5. **Minutes.** 1 - 9
To approve & sign the Minutes of the previous meeting(s) as a correct record.
6. **Written Responses to Questions asked at the Last Ordinary Meeting of Council.**
7. **Announcements of the Presiding Member/Head of Paid Service.**
8. **Names of Councillors that the Leader of the Council has chosen to be Members of the Cabinet. (For Information)**
9. **Constitutional Matters 2019-2020.** 10 - 33
10. **Common Seal.**



Huw Evans
Head of Democratic Services
Guildhall,
Swansea.

Tuesday, 30 April 2019

To: All Members of the Council

Agenda Item 5.



City and County of Swansea

Minutes of the Council

Council Chamber, Guildhall, Swansea

Thursday, 25 April 2019 at 5.00 pm

Present: Councillor D W W Thomas (Chair) Presided

Councillor(s)	Councillor(s)	Councillor(s)
C Anderson	T J Hennegan	H M Morris
P M Black	C A Holley	C L Philpott
J E Burtonshaw	P R Hood-Williams	S Pritchard
M C Child	O G James	A Pugh
J P Curtice	L James	J A Raynor
N J Davies	Y V Jardine	C Richards
A M Day	M H Jones	K M Roberts
P Downing	P K Jones	P B Smith
C R Doyle	S M Jones	R V Smith
M Durke	L R Jones	A H Stevens
V M Evans	J W Jones	R C Stewart
C R Evans	E J King	D G Sullivan
W Evans	E T Kirchner	M Sykes
E W Fitzgerald	M A Langstone	G J Tanner
R Francis-Davies	M B Lewis	L G Thomas
S J Gallagher	R D Lewis	W G Thomas
L S Gibbard	W G Lewis	M Thomas
F M Gordon	A S Lewis	L J Tyler-Lloyd
K M Griffiths	C E Lloyd	G D Walker
J A Hale	P Lloyd	T M White
D W Helliwell	P M Matthews	

Apologies for Absence

Councillor(s): S E Crouch, B Hopkins, D H Hopkins, I E Mann, P N May, D Phillips, B J Rowlands, M Sherwood and L V Walton

169. Disclosures of Personal and Prejudicial Interests.

The Chief Legal Officer gave advice regarding the potential personal and prejudicial interests that Councillors and Officers may have on the agenda.

The Head of Democratic Services reminded Councillors and Officers that the "Disclosures of Personal and Prejudicial Interests" sheet should only be completed if the Councillor / Officer actually had an interest to declare. Nil returns were not required. Councillors and Officers were also informed that any declarable interest must be made orally and in writing on the sheet.

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea the following interests were declared:

- 1) Councillor J E Burtonshaw declared a Personal & Prejudicial Interest in Minute 178 "Dispensation for Councillor Leave of Absence - Councillor S E Crouch" and withdrew from the meeting prior to its consideration;
- 2) Councillor P Lloyd declared a Personal Interest in Minute 178 "Dispensation for Councillor Leave of Absence - Councillor S E Crouch".

170. Minutes.

Resolved that the Minutes of the Ordinary Meeting of Council held on 28 March 2019 be approved and signed as a correct record subject to Minute 159 "Announcements of the Presiding Member" and Minute 160 "Announcements of the Leader of the Council" being deleted and replaced with the following:

159 Announcements of the Presiding Member.

1) Webcasting of Meeting

The Presiding Member stated that as part of the ongoing works to enable Webcasting of Council, Cabinet, Planning Committee and the Scrutiny Programme Committee; this Meeting is being recorded for Webcasting purposes. The meeting will not be streamed live as we are still in the testing period; however it will be recorded. If the trial is successful, the meeting will be published online at a later date.

2) Condolences

a) Councillor William Frederick (Fred) Stuckey

The Presiding Member referred with sadness to the recent death of Councillor Fred Stuckey. Councillor Stuckey represented the Townhill Electoral Ward from 1999-2004.

b) Councillor Des W Davies (Neath Port Talbot County Borough Council)

The Presiding Member referred with sadness to the recent death of Councillor Des W Davies of Neath Port Talbot Borough Council. Councillor Davies was a former West Glamorgan County Councillor first elected in 1981. He was the former Vice Chair of the West Glamorgan Joint Archives Committee.

c) Remembering those who died in the massacre at mosques in New Zealand

The Presiding Member referred with sadness to the recent massacre in New Zealand. Fifty people died and dozens more were injured in the shootings at the Al Noor Mosque and the Linwood Islamic Centre in Christchurch, New Zealand on 15 March 2019. He stated that Politicians must help play a role in tackling intolerance in society.

All present stood as a mark of respect and sympathy.

3) Councillor M C Child – Swimathon 2019

The Presiding Member stated that his Electoral Ward colleague, Councillor Mark Child would be participating in Swimathon 2019. Councillor Child aims to swim 2.5km (1.55 miles) on Friday, 29 March 2019 as part of Swimathon 2019 raising money for Cancer Research UK and Marie Curie.

He encouraged all to sponsor Councillor Child.

4) Darran Kiley - St David Award for Bravery

The Presiding Member stated that he had great pleasure to announce that Darran Kiley had been shortlisted as a finalist for the St David Award for Bravery. The St David Awards scheme recognises and celebrates the exceptional achievements of people from all walks of life in Wales.

Darran was working through an Agency in the Authority's Parks and Cleansing Section and in October 2017 during the course of a day's work in the City Centre, he was confronted by a man with a knife. Darran contacted the Police and then followed the knifeman. When this person threatened another member of the public, Darran intervened by restrained the knifeman until the Police arrived to make an arrest. Darran has since been employed in Waste Management through their Trainee Programme.

The Presiding Member thanked Darran for his bravery and congratulated him for being a finalist at the St David Award for Bravery Awards. Darran was present at the meeting.

5) National Innovation Award in Health & Safety

The Presiding Member announced that the Authority's Corporate Health, Safety & Emergency Management Service had recently been shortlisted for a National Innovation Award in Health & Safety after presenting their work on Managing Falls in Older People to a Royal Society for the Protection of Accidents (ROSPA) Board in December 2018.

In January 2019, Craig Gimblett and Tracy Dicataldo presented the work at the House of Lords and were awarded the Stevenson Shield for Innovation in Health & Safety finishing 3rd in the UK. This is testament to the work Tracy carried out in partnership with the Welsh Ambulance Service and Western Bay, which reduced falls and 999 calls by two thirds.

ROSPA has now approached the Authority, as it wants to use the innovative work as a benchmark across the UK. This is fantastic recognition for Swansea on the UK stage.

Craig Gimblett and Tracy Dicataldo were present to receive the Award.

6) Gower College Swansea - Apprenticeship Awards 2019

The Presiding Member announced that a number of Council employees won awards at the recent Gower College Swansea Apprenticeship Awards 2019. Congratulations to all. The College works with 2,500 apprentices all of whom will contribute to the future of the economy.

The following employees received Awards:

- a) Bricklaying Apprentice of the Year - Aaron Redden;
- b) Childcare Apprentice of the Year - Ingrid Parker (St Thomas Community School);
- c) Information, Advice and Guidance Apprentice of the Year - Iestyn Thomas (Unavailable due to College commitments);
- d) IT Apprentice of the Year - Cameron Lewis;
- e) Leadership and Management Apprentice of the Year - Elizabeth Jarvis;
- f) Apprentice of the Year - Luke Evans.

The Authority also won Apprenticeship Employer of the Year (250+ Employers). Adrian Chard (HR), Helen Beddow and Lee Wyndham (Beyond Bricks and Mortar) are present to receive the Award on behalf of the Authority.

7) Councillor M H Jones

The Presiding Member stated that Councillor M H Jones was hopeful to be returning to meetings next week following her surgery and thanked everyone that sent her messages of support and best wishes.

8) Amendments / Corrections to the Council Summons

The Presiding Member outlined the amendments / corrections to the Council Summons.

- a) **Item 12** "Council Bodies Diary 2019-2020".

Delete reference to the Annual Meeting of Council on 21 May 2020.
Rearrange for 28 May 2020.

- b) **Item 13** "Pay Policy Statement 2019-2020"

An Amended Page 123 "Annex B: Chief Officers Pay 2019-2020" has been circulated. Please disregard the printed version within the Council Summons.

160 Announcements of the Leader of the Council.

1) Dawnus

The Leader of the Council provided an update on the city centre work following the Construction Company Dawnus going into administration. He stated that the Authority's thoughts with all people affected by the demise of Dawnus.

He also thanked Martin Nicholls and his Team for the hard work that they had done following the announcement and stated that they were in process of seeking a contractor to take over the city centre work.

2) MIPIM Conference - 12-15 March 2019

The Leader of the Council provided an update following his recent attendance at the MIPIM Conference, Cannes, France. He stated that MIPIM was the World's largest property market and an ideal opportunity to meet the most influential players from all sectors of the international real estate industry.

3) Swansea Bay Region City Deal

The Leader of the Council provided an update relating to the Swansea Bay Region City Deal.

4) Swansea Bay Tidal Lagoon

The Leader of the Council provided an update on the Swansea Bay Tidal Lagoon.

5) Wales - 6 Nations Grand Slam Champions 2019

The Leader of the Council congratulated Wales on becoming the 6 Nations Grand Slam Champions 2019. He stated that Council on 25 April 2019 would be considering bestowing Honorary Freedom of the City on the Swansea born and bred, Welsh Captain Alun Wyn Jones."

171. Written Responses to Questions asked at the Last Ordinary Meeting of Council.

The Chief Legal Officer submitted an information report setting out the written responses to questions asked at the last Ordinary Meeting of Council.

172. Announcements of the Presiding Member.

1) Webcasting of Meeting

The Presiding Member stated that as part of the ongoing works to enable Webcasting of Council, Cabinet, Planning Committee and the Scrutiny Programme Committee; the Meeting is being recorded.

2) Condolences

a) Councillor Paul James (Ceredigion County Council)

The Presiding Member referred with sadness to the recent death of Councillor Paul James of Ceredigion County Council. He was the longest serving member of the Mid and West Wales Fire and Rescue Authority, serving since 2004.

Councillor James was killed while riding his bike during training for a fundraising ride from Aberystwyth to Swansea, which was due to take place in May 2019.

b) Easter Sunday Attacks in Sri Lanka.

The Presiding Member referred with sadness to the Easter Sunday attacks in Sri Lanka. 321 people died and hundreds more were injured following a wave of bombings targeting Churches and luxury Hotels.

All present stood as a mark of respect and sympathy.

3) Bonymaen RFC - WRU National Plate Final

The Presiding Member congratulated Bonymaen RFC for reaching the Welsh Rugby Union (WRU) National Plate Final. Bonymaen RFC displayed their true fighting spirit to hit back from a 14 point interval deficit beat Treorchy 28-19 for a place in the WRU National Plate Final.

Bonymaen face Brecon RFC in the WRU National Plate Final at the Principality Stadium at 15.15 on Sunday, 28 April 2019. This is a huge achievement for the Eastside club.

On behalf of the Council, he wished Bonymaen RFC the best of luck in the final.

4) Swansea Schools Rugby Union (SSRU) (Under 15s) - Dewar Shield Final

The Presiding Member congratulated Swansea Schools RU (Under 15s) for reaching the Dewar Shield Final. The Dewar Shield Competition began in 1905 and is the oldest Schools competition in World Rugby. The current format of the Dewar Shield includes 29 District Teams representing all areas of Wales.

Swansea Schools face Cardiff Schools in the Dewar Shield Final at the Principality Stadium at 18.15 on Thursday, 2 May 2019.

On behalf of the Council, he wished Swansea Schools the best of luck in the final.

5) Huw, Evans, Head of Democratic Services - Eastern European Cader Man Cycling Adventure

I'd like to wish Huw Evans, Head of Democratic Services all the best for his forthcoming Eastern European Cycling Adventure. Huw and his 9 colleagues will be flying to Vilnius, Lithuania on 17 May 2019 and cycling from there through Lithuania, Latvia, Estonia, Russia and Finland. At the end of the adventure, they'll have a couple of days rest in St. Petersburg, Russia. They will be cycling just short of 800 miles over 6 days (more if they get lost). They will be unsupported and required to carry all of their gear for the duration.

The purpose of the trip is to raise money for Bloodwise, a charity dedicated to beating blood cancer. Please feel free to donate directly to Huw or via the Cader Man Just Giving page

<https://www.justgiving.com/fundraising/caderman2019>

6) Annual Meeting of Council - Rearranged to 16 May 2019

The Annual Meeting of Council was scheduled for 23 May 2019; however this date now clashes with the planned European Parliamentary Elections. The Meeting has therefore been re-arranged for 16.00 on Thursday, 16 May 2019.

7) Corrections / Amendments to the Council Summons

Minutes 159 and 160 of the Council Meeting held on 28 March 2019, as outlined earlier.

173. Announcements of the Leader of the Council.

1) Swansea Bay Region City Deal

The Leader of the Council provided an update relating to the Swansea Bay Region City Deal.

2) Home Farm

The Leader of the Council provided an update relating to the decision about Home Farm. He stated that the Cabinet decision was seeking interest for the use of the site and did not commit the Authority to anything.

174. Public Questions.

No questions were asked.

175. Presentation - None.

No Public Presentations were received.

176. Review of Polling Districts, Polling Places and Polling Stations.

The Head of Democratic Services submitted a report, which sought approval for the proposed changes and to agree a further investigation into the possible movement of a number of Polling Station venues.

He corrected a few errors within the report and asked that the information printed in relation to the following Electoral Divisions be amended to read:

Penllergaer Electoral Division

Polling Station(s): Proposed change to Llewellyn Hall from Old School Village Hall.

Sketty Electoral Division

Representation Received: No change.

Uplands Electoral Division

Representation Received: See Appendix 2 of the report.

He stated that since writing the report, the European Parliamentary Elections had been called and this led to Hill Chapel School Room, North Hill Road within the Castle Electoral Division being deemed unsuitable. As such, he liaised with the Castle Electoral Ward Members and agreed to use Elim Chapel School Room instead.

Resolved that:

- 1) The responses received in relation to the Polling Districts and Polling Places Review summarised at Appendix 2 of the report be noted;
- 2) The final proposals to the Polling Districts and Polling Places as amended and outlined at Appendix 1 of the report be noted subject to the use of Elim Chapel School Room instead of the Hill Chapel School Room be approved;
- 3) The Returning Officer continue to monitor Polling Districts, Polling Places and Polling Stations where no suitable alternative venue is available at the present time.

177. Honorary Freedom of the City & County of Swansea to Alun Wyn Jones.

The Leader of the Council submitted a report, which considered conferring Honorary Freedom of the City & County of Swansea on Alun Wyn Jones.

Alun Wyn Jones was born in Swansea and played his first rugby for Bonymaen RFC. He is the current captain of the Wales National Team. He currently plays for the Ospreys and is the World most-capped lock forward, Wales' most-capped player. He is the first player to play nine consecutive British Lions Tests in the professional era and has appeared for the Ospreys more times than any other player.

Resolved that:

- 1) Honorary Freedom of the City & County of Swansea be granted to Alun Wyn Jones;
- 2) A Ceremonial Council meeting be held on 12 June 2019 to confer the title of Honorary Freedom.

178. Dispensation for Councillor Leave of Absence – Councillor S E Crouch.

The Head of Democratic Services submitted a report, which sought dispensation for Councillor S E Crouch to be granted leave of absence due to illness in accordance with Section 85 of the Local Government Act 1972.

Resolved that:

- 1) Councillor S E Crouch be granted dispensation not to attend meetings for the period up to 31 May 2020 in accordance with Section 85 of the Local Government Act 1972.

179. Councillors' Questions.

1) Part A 'Supplementary Questions'

Five (5) Part A 'Supplementary Questions' were submitted. The relevant Cabinet Member(s) responded by way of written answers contained in the Council Summons.

No supplementary question(s) required a written response.

2) Part B 'Questions not requiring Supplementary Questions'

One (1) Part B 'Questions not requiring Supplementary Questions' were submitted.

The meeting ended at 5.43 pm

Chair

Agenda Item 9.



Joint Report of the Head of Democratic Services & Monitoring Officer

Annual Meeting of Council - 9 May 2019

Constitutional Matters 2019-2020

Purpose:	To inform Council of all necessary Constitutional matters in order to enable the efficient and lawful operation of Council.
Policy Framework:	Council Constitution.
Consultation:	Access to Services, Finance, Legal.
Recommendation(s):	It is recommended that:
1)	The Independent Remuneration Panel for Wales' determinations in relation to Basic, Civic and Senior Salaries and the Fees for Co-opted Members as set out in Appendix A be noted;
2)	A Senior Salary be paid to the following: <ul style="list-style-type: none">➤ Leader of the Council;➤ Deputy Leader of the Council;➤ Cabinet Members x 8;➤ Chair of General Licensing Committee;➤ Chair of Planning Committee;➤ Chair of Economy & Infrastructure Policy Development Committee;➤ Chair of Education & Skills Policy Development Committee;➤ Chair of Poverty Reduction Policy Development Committee;➤ Chair of People Policy Development Committee;➤ Chair of Transformation & Future Council Policy Development Committee;➤ Chair of Scrutiny Programme Committee.
3)	The Independent Remuneration Panel for Wales (IRPW) determination that the Leader of the Largest Opposition Political Group must be paid a Band 4, Senior Salary (subject to the 10% rule) be noted;
3)	A Civic Salary be paid to the following (subject to them not already being in receipt of a Senior Salary): <ul style="list-style-type: none">➤ Lord Mayor (Civic Head);➤ Deputy Lord Mayor (Deputy Civic Head).

4)	The posts of Presiding Member and Deputy Presiding Member be re-established and that they Chair Meetings of Council. These posts will not receive a Senior Salary;
5)	The Council Bodies and the Number of Allocated Seats as listed in Appendix B be appointed;
6)	The Committees listed in Appendix C be exempted by Council from the Local Government (Committees and Political Groups) Regulations 1990 in order to allow greater representation on these Committees by the Opposition Political Groups;
7)	Councillors be allocated to serve on Council Bodies in line with the nominations received from the Political Groups;
8)	The Leader of the Council' decision to allocate Councillors to sit on Outside Bodies be noted;
9)	The Council Constitution (www.swansea.gov.uk/constitution) be reaffirmed and adopted including any amendments made at this meeting;
10)	Councillor P M Black be re-elected as Chair of the Democratic Services Committee;
11)	Those Co-opted Members eligible for Co-opted Member payments be paid a maximum of 20 full days per Municipal Year;
12)	The Councillors Handbook (www.swansea.gov.uk/CllrsHandbook) be reaffirmed;
13)	The list of Member Champion Areas and Responsible Councillors as outlined in Appendix D be noted;
14)	The Council Bodies Diary 2019-2020 as listed in Appendix E be confirmed and adopted;
15)	Any consequential amendments to the Council Constitution and / or Councillors as a result of this report be carried out.
Report Author:	Huw Evans
Finance Officer:	Ben Smith
Legal Officer:	Tracey Meredith
Access to Services Officer:	Rhian Millar

1. Introduction

- 1.1 The Council operates within a legal framework established by the Local Government Act 1972, the Local Government and Housing Act 1989, the Local Government Act 2000, the Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales) Regulations 2007, the Local Government (Wales) Measure 2011 and other relevant legislation (“the legislation”). Additionally, the Independent Remuneration Panel for Wales (IRPW) determines the remuneration available to Councillors and Co-opted Members.
- 1.2 This report seeks to address the requirements of the legislation and the Council Constitution.

2. Independent Remuneration Panel for Wales (IRPW)

- 2.1 The IRPW Annual Report of February 2019 sets out the new framework for Councillor and Co-opted Member remuneration. The IRPW determinations are included in this report. Nineteen (19) of the 72 City and County of Swansea Councillors are eligible to receive a Senior Salary payment. The Civic Salary and Senior Salary includes the Basic Salary.
- 2.2 The IRPW have prescribed payment levels for Basic Salary, Civic Salary, Senior Salary and the Fees for Co-opted Member (with Voting Rights) of Local Authorities (**Appendix A**).
- 2.3 Under Section 154 of the Local Government (Wales) Measure 2011, any Councillor or Co-opted Member may elect to forego any part of their entitlement to a salary, allowance or fee by giving notice in writing to the Monitoring Officer.

3. Senior Salaries

- 3.1 The IRPW state that each Council should decide whether to pay Senior Salaries and to identify those positions that will attract the payment. It is proposed that the following positions be paid Senior Salaries:
 - Leader of the Council;
 - Deputy Leader of the Council;
 - Cabinet Members **x 8**;
 - Chair of General Licensing Committee;
 - Chair of Planning Committee;
 - Chair of Economy & Infrastructure Policy Development Committee;
 - Chair of Education & Skills Policy Development Committee;
 - Chair of Poverty Reduction Policy Development Committee;
 - Chair of People Policy Development Committee;
 - Chair of Transformation & Future Council Policy Development Committee;
 - Chair of Scrutiny Programme Committee.

- 3.2 A Council **must** pay a Senior Salary to the **Leader of the Largest Opposition Political Group** subject to them having 10% or more of the total number of Council seats in their Political Group.
- 3.3 A Council can consider whether to pay a Senior Salary to **Leaders of the Other Political Groups** if they have 10% or more of the total number of Council seats in their Political Group. However, if Council resolve to make such a payment, it would be taken from the nineteen Senior Salaries permitted within the Authority.

4. Civic Salary

- 4.1 The IRPW determined that Authorities are permitted to pay a Civic Salary to the Civic Head & Deputy Civic Head (Lord Mayor and Deputy Lord Mayor). These payments do not count towards the 19 permitted Senior Salaries. A Councillor may not be in receipt of both a Senior Salary and Civic Salary payment.
- 4.2 Council must decide whether to remunerate the Civic Head and the Deputy Civic Head. Prior to deciding whether or not and / or at what level the Civic Heads should be remunerated, the question 'Who should Chair Council?' needs to be addressed. This question is considered in the "Presiding Member" section of the report.
- 4.3 The IRPW state that each Council should decide whether to pay Civic Salaries. It is proposed that the following be paid Civic Salaries:
- Lord Mayor;
 - Deputy Lord Mayor.

5. Presiding Member

- 5.1 The Local Government (Democracy) (Wales) Act 2013 allows Councils to appoint an additional post of Presiding Member whose role it will be to Chair meetings of the whole Council. Where appointed, there would be a consequential reduction in the responsibilities of the respective Civic Head.
- 5.2 As such the Authority must decide whether to appoint a Presiding Member to Chair Council or to allow the Civic Head to do so.
- 5.3 If a Presiding Member is appointed, and if Council resolves to remunerate the post then the position would be paid in accordance with the amount outlined by the IRPW (**Appendix A**). If remunerated, this would count towards the maximum allowed of 19 Senior Salaries.
- 5.4 The Authority may also appoint a Deputy Presiding Member; however this post shall not be remunerated.
- 5.5 Council is asked to determine whether to continue with a Presiding Member or not.

6. Annual Meeting of Council

- 6.1 The Authority's Council Constitution which is based on legislation outlines what needs to be considered at the Annual Meeting of Council (Council Procedure Rule 8). This report seeks to address those requirements.

7. Political Balance / Committee Proportionality

- 7.1 Council is required to decide the allocation of seats to Political Groups in accordance with the Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 (SI 1553/90) as amended. A simple explanation of these rules was presented to the Annual Meeting of Council on 24 May 2012.
- 7.2 The Standards Committee is exempt from the above legislation as outlined in Section 12 "Allocation of seats to Political Groups" of the Standards Committee (Wales) Regulations 2001.
- 7.3 The Ruling Group have liaised with the Head of Democratic Services in order to outline its view on the structure and size of Council Bodies. The relevant proportional calculations have been made and shared with all Political Groups. This process culminates with this report to Council seeking approval to the structure and size of Council Bodies.

8. Appointment of Committees and Other Council Bodies and their Sizes

- 8.1 The Council Bodies and the Number of Allocated Seats (in accordance with Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 (SI 1553/90) as amended are listed in **Appendix B**. It is proposed that these Council Bodies be established.
- 8.2 In the event of any changes made to the size of these Council Bodies then it will necessitate the recalculation of Political Balance.
- 8.3 A number of Committees are exempted from the Local Government (Committees and Political Groups) Regulations 1990 as they are covered by separate legislation. Council also has the right to exempt a Committee from the legislation providing that it has the unanimous backing of all Councillors voting at the meeting. A list outlining such bodies is shown at **Appendix C**.

9. Allocation of Councillors to the Council Bodies

- 9.1 Councillors be allocated to serve on Council Bodies in line with the nominations received from the Political Groups.
- 9.2 The list showing the allocation of Councillors will be included in the minutes of the Annual Meeting of Council.

10. Allocation of Councillors to Outside Bodies

- 10.1 The Leader of the Council has allocated Councillors to sit on Outside Bodies. This will be circulated once received.
- 10.2 The list showing Councillors and their allocation to Outside Bodies will be included in the minutes of the Annual Meeting of Council.

11. Democratic Services Committee

- 11.1 The Local Government (Wales) Measure 2011 states that a Democratic Services Committee and Chair must be appointed by Council. The Committee Chair must be an Opposition Member. The Leader of the Council shall not sit on this Committee. No more than one Cabinet Member shall sit on this Committee. Co-opted Members are not permitted to sit on this Committee.
- 11.2 Councillor P M Black is the current Chair of the Democratic Services Committee.

12. Co-opted Members

- 12.1 The IRPW has confirmed that reasonable time for pre meeting preparation is eligible to be included in claims made by co-opted members the extent of which can be determined by the appropriate officer in advance of the meeting.
- 12.2 Travelling time to and from the place of the meeting can be included in the claims for payments to Co-opted Members (up to the maximum of the daily rate).
- 12.3 The Head of Democratic Services can determine in advance whether a meeting is programmed for a full day and the fee will be paid on the basis of this determination even if the meeting finishes before four hours has elapsed.
- 12.4 Meetings eligible for the payment of the fee include other Committees and Working Groups (including task and finish groups), pre-meetings with Officers, training and attendance at conferences or any other formal meeting to which Co-opted Members are requested to attend by the Head of Democratic Services.
- 12.5 It is proposed to maintain payments to Co-opted Members at a maximum of 20 full days' payments per Municipal Year.

13. Councillors Handbook

- 13.1 The Councillors Handbook www.swansea.gov.uk/CllrsHandbook provides guidance for Councillors and Co-opted Members. The handbook contains information about Remuneration, Support for Councillors and Co-optee Members, Protocols and Role Descriptions.
- 13.2 It is proposed that the Councillors Handbook be reaffirmed.

14. Appointment of Chairs & Vice Chairs of Committees

- 14.1 Following the close of the Annual Meeting of Council, a number of Committees shall meet in order to elect Chairs and Vice Chairs to those Committees.

15. Member Champions

- 15.1 Member Champions provide a voice for traditionally underrepresented groups, or issues which need to be kept at the forefront of Council business although they may not be the responsibility of any individual or Committee.
- 15.2 Member Champions, (sometimes called Lead Members or Councillor Champions) in addition to their other Council responsibilities make sure that the issue or group that they are championing are taken into account when Policy is being developed and decisions made. The 'Member Champions' report to Council on 17 January 2013 provides further information.
- 15.3 Member Champions are appointed by the Leader of the Council. The Leader of the Council informs Council of whom he has appointed to these roles. The Leader of Council's appointments are set out in **Appendix D**.
- 15.4 The Leader of the Council is keen to ensure that Councillors acting as Member Champions and Members serving on Outside Bodies are able to provide feedback to Council or Councillors if required.

16. Review of Councillors Mileage Distances

- 16.1 Council, at its meeting on 3 December 2009 resolved to conduct a review of Councillors home to Guildhall / Civic Centre, single and return journeys using the RAC website (RAC Route Planner). The Councillors Mileage Distances to be used for the Council term 2017-2022 were presented to the Annual Meeting of Council on 25 May 2017. These were amended at Council on 24 May 2018 to correct a typographical error.

17. Council Bodies Diary 2018-2019

- 17.1 Section 6 "Timing of Council Meetings" of the Local Government (Wales) Measure 2011 places a duty on Authorities to conduct a survey of its Councillors in relation to the timing of its Meetings. The Measure states that such a survey should be undertaken at least once in each Council term.
- 17.2 The Timing of Council Meetings survey was held between 21 December 2017 and 12 January 2018. Council at its meeting on 6 March 2018 considered the survey responses and resolved to note the responses and to maintain the status quo of timings.
- 17.3 The Timing of Council Meetings survey responses were considered in preparing the Council Bodies Diary. The Council Bodies Diary 2019-2020 is shown as **Appendix E**.

18. Equality and Engagement Implications

18.1 An Equality Impact Assessment (EIA) screening process took place prior to the consultation period. The outcome indicated that it was low priority and a full report was not required.

19. Financial Implications

19.1 All financial impacts of this report are contained within existing budgets.

20. Legal Implications

20.1 There are no legal implications associated with this report other than those identified within it.

Background Papers: None

Appendices:

Appendix A	Basic Salary, Civic Salary and Senior Salary Payments. (Group A Councils) & Fees for Co-opted Members (with Voting Rights) of Local Authorities as Prescribed by IRPW - February 2019.
Appendix B	Council Bodies & Number of Allocated Seats 2019-2020.
Appendix C	Proposed Exemption from Committee Balance Rules.
Appendix D	Member Champion Areas & Responsible Councillors
Appendix E	Council Bodies Diary 2019-2020.

Appendix A

Prescribed by the IRPW - February 2019

Basic Salary, Civic Salary and Senior Salary Payments (Group A Councils)

Basic Salary	£13,868
Senior Salaries (inclusive of Basic Salary)	
Band 1	
Leader of the Council	£54,100
Deputy Leader of the Council	£38,100
Band 2	
Executive Member (Cabinet Member)	£33,100
Band 3	
Committee Chairs	£22,568
Band 4	
Leader of the Largest Opposition Political Group *1	£22,568
Band 5	
Leader of Other Political Groups *2	£17,568
Civic Salaries (inclusive of Basic Salary)	
Civic Head (Mayor / Chair of Council)	£22,568
Deputy Civic Head (Deputy Mayor / Vice Chair of Council)	£17,568

Note:

- *1 Leader of the Largest Opposition Political Groups** – They are only entitled to a Senior Salary if they have 10% or more of the total number of Council seats in their Political Group. If the 10% rule is achieved then the payment is automatic.
- *2 Leaders of the Other Political Groups** – They are only entitled to a Senior Salary if they have 10% or more of the total number of Council seats in their Political Group and Council resolve to remunerate them.

Fees for Co-opted Member (with Voting Rights) of Local Authorities

Chair of Standards Committee and Chair of Audit Committee	4 Hours and Over	£256
	Up to 4 Hours	£128
Ordinary Members of Standards Committee; Education Scrutiny Committee; Crime and Disorder Scrutiny Committee and Audit Committee	4 Hours and Over	£198
	Up to 4 Hours	£99
Community / Town Councillors sitting on Principal Council Standards Committee	4 Hours and Over	£198
	Up to 4 Hours	£99

Council Bodies & Number of Allocated Seats 2019-2020

Appendix B

Body	Seats	Comments	Status
Council	72	Automatically Proportional	
Cabinet	10	Not Part of PR Calculations	SS
Committees			
Appeals & Awards	7		
Appointments	13		
Audit	13	Chaired by an Independent Person. 1 Ind Person & 13 Cllrs.	
Chief Exec Appraisal & Remuneration	9	Leader & Deputy Leader of Ruling Group and Largest Opposition Group, Leader only of other Political Groups and 3 other Labour.	XPR
Chief Officers Disciplinary	13	At least 1 member of Cabinet must sit on this Cttee but no more than 50% of the Cttee are permitted to be Cabinet Members	
Chief Officers Disciplinary Appeals	13	At least 1 member of Cabinet must sit on this Cttee but no more than 50% of the Cttee are permitted to be Cabinet Members	
Democratic Services	13	Chair must be an Opposition Councillor and appointed by Council.	
Family Absence Complaints		As per Council of 12 August 2014	
Economy & Infrastructure Policy Development	12		SS
Education & Skills Policy Development	12		SS
Poverty Reduction Policy Development	12		SS
People Policy Development	12		SS
Transformation & Future Council Policy Development	12		SS
JCC	7		
General Licensing	12		SS
<i>General Licensing Sub</i>	3	Drawn proportionally from General Licensing Cttee.	
Statutory Licensing	12		
<i>Statutory Licensing Sub</i>	3	Drawn proportionally from Statutory Licensing Cttee.	
Pension Fund	6	Chaired by the Cabinet Member with responsibility for Finance.	
Planning	12	1. Membership between 11 & 21. 2. Quorum is 50%. 3. Only 1 Cllr from an Electoral Ward may sit on the Cttee. 4. Use of Substitute Members prohibited.	SS
Scrutiny Programme	13		SS
Standards	9	Standards Committee (Wales) Regulations 2001. 5 Ind, 3 CCS Cllrs & 1 C/T Cllr	XPR
West Glamorgan Archives	5	Independent Chair	
Panels, Forums, Groups etc.			
Admissions Panel	6		
Armed Forces Community Covenant Signatories Panel	1	Armed Forces Member Champion	XPR
Community / Town Councils Forum	6	Chaired by Delivery Cabinet Member. Better Communities Cabinet Member to also be a Member.	
Corporate Parenting Board	9	5 Ruling Group Cllrs , 2 Largest Opposition Group Cllrs, 1 Representative from each other Political Group.	XPR
Constitution Working Group	9	Presiding Member, Deputy Presiding Member, Leader & Deputy Leader of Ruling Group & Largest Opposition Group, Leader of other Political Groups & Cabinet Member with responsibility for Constitutional Matters.	XPR
Development Advisory Group (DAG)	3	This is a Cabinet Body.	XPR
External Funding Panel	10	This is a Cabinet Body. All Cabinet Members to have a vote.	XPR
Gower AONB Partnership Group	6	Chaired by Chair of Planning Committee	
<i>Sustainable Development Fund Panel</i>	2	Chaired by Chair of Planning Committee	
<i>Sustainable Development Fund Appeal Panel</i>	1		
Local Pension Board	1		
Standards Cttee Vacancy Panel	3		
Trustees Panel	17		

SS - Committees that attract Senior Salary

XPR - Bodies exempt from Proportionality.

Proposed Exemption from Committee Balance Rules

1. A number of Committees are exempt from the Local Government (Committees and Political Groups) Regulations 1990 as they are covered by other separate legislation. Council also has the right to exempt a Committee from the legislation providing that it has the unanimous backing of all Councillors voting at the meeting. The following is a list of the Committees covered by separate legislation together with a reference to that legislation and those proposed to be exempted by Council.
 - 1.1 **Chief Executive's Appraisal and Remuneration Committee.** Council is asked to exempt this from the Committee Balance Rules in order to allow the following membership: Leader & Deputy Leader of the Ruling Group and Largest Opposition Group, Leader only of other Political Groups and 3 other Labour Councillors.
 - 1.2 **Standards Committee.** This is made up of 5 Independent Members, 3 Councillors and 1 Community / Town Councillor. By virtue of Section 53 (10) of the Local Government Act 2000 a Standards Committee and the Standards Committees (Wales) Regulations 2001, the Standards Committee is not required to comply with Section 15 of the Local Government and Housing Act 1989 (duty to allocate seats to Political Groups).
 - 1.3 **Corporate Parenting Board.** Council is asked to exempt this from the Committee Balance Rules in order to allow the following membership: 5 Ruling Group Cllrs (Labour), 2 Largest Opposition Group Cllrs (Lib Dem & Ind Opposition), 1 Representative from each other Political Group (Conservative and Uplands).
 - 1.4 **Constitution Working Group.** Council is asked to exempt this from the Committee Balance Rules in order to allow the following membership and representation by each Political Group: Presiding Member, Deputy Presiding Member, Leader & Deputy Leader of Ruling Group & Largest Opposition Group, Leader of other Political Groups & Cabinet Member with responsibility for Constitutional Matters.

Member Champion Areas & Responsible Councillors

Member Champion Area	Councillor(s)
Animal Rights	Gloria J Tanner
Anti-Slavery & Ethical Employment	Clive E Lloyd
Armed Forces	June E Burtonshaw
Carers	Paulette B Smith
Children & Family Services	Mark C Child
Councillor Support & Development	Wendy G Lewis
Disability & Access to Services	Paul Lloyd
Diversity	Erika T Kirchner
Domestic Abuse	Erika T Kirchner
Health & Wellbeing	Alyson Pugh
Healthy Cities & Sport	Terry J Hennegan
Human Rights	Mo Sykes
Language (Inc. Welsh)	Robert V Smith
LGBT+ (Lesbian, Gay, Bisexual & Transgender+)	Elliott J King
Looked After Children	Ceri Evans
Natural Environment & Biodiversity	Peter K Jones
Pensions	Louise S Gibbard
Poverty in Communities / Homelessness	Hazel M Morris
Poverty Reduction	Rob C Stewart
Public Transport	Nick J Davies
Rural Economy	Andrew H Stevens
Safeguarding	Mark C Child
Sanctuary & Inclusion	Yvonne V Jardine
UNCRC (United Nations Convention on the Rights of the Child)	Christine Richards & Sam Pritchard
Vulnerable & Older People	Jan P Curtice
Women	Louise S Gibbard
Young Carers	Sam Pritchard

June 2019

June 2019

July 2019

Mo	Tu	We	Th	Fr	Sa	Su
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27 May	28	29	30	31	1 Jun	2
3	4 14:00 Planning	5 14:00 External Funding	6 14:00 Corporate Briefing	7	8	9
10 16:30 Scrutiny Programme	11 14:00 Audit	12 16:00 Education PDC	13	14 10:00 General Licensing 11:00 Archives	15	16
17 10:00 SDF Panel	18 10:30 JCC	19 16:00 People PDC	20 10:00 Cabinet 14:00 Econ & Infra PDC	21	22	23
24 19:00 Gower AONB	25 14:00 Transformation PDC	26 16:00 Poverty PDC	27 17:00 Council	28	29	30

July 2019

July 2019							August 2019						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1 Jul	2 14:00 Planning	3 14:00 External Funding	4 14:00 Corporate Briefing	5	6	7
8 09:30 Corporate Parenting 16:30 Scrutiny Programme	9	10 16:00 Education PDC	11 10:00 Pension Fund	12 10:00 General Licensing	13	14
15 17:00 Student Liaison	16 16:00 Democratic Services	17 16:00 People PDC	18 10:00 Cabinet 14:00 Econ & Infra PDC	19	20	21
22	23 14:00 Transformation PDC	24 16:00 Poverty PDC	25 10:00 Local Pension Board 17:00 Council	26	27 10:00 Ceremonial Council (Freedom of City - 157 Welsh Regiment)	28
29 14:00 Armed Forces	30	31	1 Aug	2	3	4

August 2019

August 2019							September 2019						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
29 Jul	30	31	1 Aug 14:00 Corporate Briefing	2	3	4
5	6 14:00 Planning	7	8	9 10:00 General Licensing	10	11
12 16:30 Scrutiny Programme	13 14:00 Audit	14	15 10:00 Cabinet	16	17	18
19	20	21	22	23	24	25
26 Bank Holiday	27	28	29 17:00 Council	30	31	1 Sep

September 2019

September 2019

October 2019

Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Mo	Tu	We	Th	Fr	Sa	Su
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
26 Aug	27	28	29	30	31	1 Sep
2	3 14:00 Planning	4 14:00 External Funding	5 14:00 Corporate Briefing	6	7	8
9 18:30 Scrutiny Programme	10	11 16:00 Education PDC	12 10:00 Pension Fund	13 10:00 General Licensing 11:00 Archives	14	15
16 10:00 SDF Panel	17 10:30 JCC	18 16:00 People PDC	19 10:00 Cabinet 14:00 Econ & Infra PDC	20 10:00 Standards	21	22
23 19:00 Gower AONB	24 14:00 Transformation PDC	25 16:00 Poverty PDC	26 10:00 Local Pension Board 17:00 Council	27	28	29
30 17:00 Community Town Council Forum	1 Oct	2	3	4	5	6

October 2019

October 2019							November 2019						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30 Sep	1 Oct 14:00 Planning	2 14:00 External Funding	3 14:00 Corporate Briefing	4	5	6
7	8 14:00 Audit	9 16:00 Education PDC	10	11 10:00 General Licensing	12	13
14 18:30 Scrutiny Programme	15 16:00 Democratic Services	16 16:00 People PDC	17 10:00 Cabinet 14:00 Econ & Infra PDC	18	19	20
21 17:00 Student Liaison	22 14:00 Transformation PDC	23 16:00 Poverty PDC	24 17:00 Council	25	26	27
28	29 14:00 Corporate Parenting	30 School Half Term	31	1 Nov	2	3

November 2019

November 2019						
Mo	Tu	We	Th	Fr	Sa	Su
4	5	6	7	1	2	3
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2019						
Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
28 Oct	29	30	31	1 Nov School Half Term	2	3
4	5 14:00 Planning	6 14:00 External Funding	7 14:00 Corporate Briefing	8 10:00 General Licensing	9	10
16:30 Scrutiny Programme	12	13 16:00 Education PDC	14 14:00 Econ & Infra PDC	15	16	17
18	19	20 16:00 People PDC	21 10:00 Cabinet 14:00 Pension Fund	22	23	24
25	26 14:00 Transformation PDC	27 16:00 Poverty PDC	28 17:00 Council	29	30	1 Dec

December 2019

December 2019							January 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
25 Nov	26	27	28	29	30	1 Dec
2	3	4	5	6	7	8
19:00 Gower AONB	14:00 Planning	14:00 External Funding	14:00 Corporate Briefing			
9	10	11	12	13	14	15
16:30 Scrutiny Programme	14:00 Audit	16:00 Education PDC	10:00 Local Pension Board 17:00 Council	10:00 General Licensing 11:00 Archives		
16	17	18	19	20	21	22
10:00 SDF Panel	10:30 JCC 14:00 Transformation PDC	15:00 People PDC 16:00 Poverty PDC	10:00 Cabinet 14:00 Econ & Infra PDC			
23	24	25	26	27	28	29
	Christmas Eve (Offices Close at Midday)	School Christmas Holidays Christmas Day	Boxing Day	Extra Statutory Day		
30	31	1 Jan 20	2	3	4	5
	School Christmas Holidays					

January 2020

January 2020							February 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
6	7	14	15	22	29	30	3	4	5	6	7	8	9
13	14	21	28	29	30	31	10	11	12	13	14	15	16
20	21	28	29	30	31		17	18	19	20	21	22	23
27	28						24	25	26	27	28	29	

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30 Dec	31	1 Jan 20 New Years Day	2 School Christmas Holidays	3	4	5
6 14:00 Corporate Briefing	7 14:00 Planning	8 14:00 External Funding 16:00 Education PDC	9	10 10:00 General Licensing	11	12
14 09:30 Corporate Parenting 16:30 Scrutiny Programme	14	15 16:00 People PDC	16 10:00 Cabinet 14:00 Econ. & Infra PDC	17	18	19
20 17:00 Student Liaison	21 16:00 Democratic Services	22 16:00 Poverty PDC	23 17:00 Council	24	25	26
27 14:00 Armed Forces	28 14:00 Transformation PDC	29	30 14:00 Corporate Briefing	31	1 Feb	2

February 2020

February 2020

Mo	Tu	We	Th	Fr	Sa	Su
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March 2020

Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27 Jan	28	29	30	31	1 Feb	2
3	4 14:00 Planning	5 14:00 External Funding	6	7	8	9
10 16:30 Scrutiny Programme	11 14:00 Audit	12 16:00 Education PDC	13 10:00 Cabinet	14 10:00 General Licensing	15	16
17	18	19 School Half Term	20	21	22	23
		16:00 People PDC	14:00 Econ & Infra PDC			
24	25 14:00 Transformation PDC	26 16:00 Poverty PDC	27 17:00 Council	28	29	1 Mar

March 2020

March 2020							April 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
24 Feb	25	26	27	28	29	1 Mar
2	3 14:00 Planning	4 14:00 External Funding	5 14:00 Corporate Briefing	6	7	8
9 18:30 Scrutiny Programme	10	11 16:00 Education PDC	12 10:00 Pension Fund	13 10:00 General Licensing 11:00 Archives	14	15
16 10:00 SDF Panel 17:00 Community Town Council Forum	17 10:30 JCC	18 16:00 People PDC	19 10:00 Cabinet 14:00 Econ & Infra PDC	20 10:00 Standards	21	22
23 14:00 Armed Forces 19:00 Gower AONB	24 14:00 Transformation PDC	25 16:00 Poverty PDC	26 10:00 Local Pension Board 17:00 Council	27	28	29
30 17:00 Student Liaison	31	1 Apr	2	3	4	5

April 2020

May 2020

April 2020

Mo	Tu	We	Th	Fr	Sa	Su
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Mo	Tu	We	Th	Fr	Sa	Su
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30 Mar	31	1 Apr 14:00 External Funding	2 14:00 Corporate Briefing	3	4	5
6	7	8 School Easter Holidays 16:00 Education PDC	9	10 Good Friday	11	12
13	14	15 School Easter Holidays 16:00 People PDC	16	17 10:00 General Licensing	18	19
20 09:30 Corporate Parenting 16:30 Scrutiny Programme	21 16:00 Democratic Services	22 16:00 Poverty PDC	23 10:00 Cabinet 17:00 Council	24	25	26
27	28 14:00 Transformation PDC	29 14:00 External Funding	30 15:00 Corporate Briefing	1 May	2	3

May 2020

May 2020							June 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
4	5	6	7	1	2	3	1	2	3	4	5	6	7
11	12	13	14	8	9	10	8	9	10	11	12	13	14
18	19	20	21	15	16	17	15	16	17	18	19	20	21
25	26	27	28	22	23	24	22	23	24	25	26	27	28

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27 Apr	28	29	30	1 May	2	3
4 Bank Holiday	5 14:00 Planning...	6	7 PCC Elections	8	9	10
11 16:30 Scrutiny Programme	12	13	14 10:00 Cabinet	15 10:00 General Licensing 14:00 Council (Lord Mayor)	16	17
18	19	20	21	22	23	24
25 Bank Holiday	26	27 School Half Term	28 16:00 Annual Council	29	30	31